

Call for Policy Officer

September 2026

The European Federation of Geologists is seeking a dynamic person to steer the policy work of the association in Brussels.

Who are we?

The European Federation of Geologists (EFG) is a professional organisation representing geoscientists from all over Europe. Established in 1980, EFG currently encompasses 28 national associations as members.

EFG's mission is to promote excellence in the application of geosciences across Europe, to represent the professional interests of European geologists, and to raise public awareness of the importance of geosciences to society.

EFG's objectives are to contribute to public safety, sustainable development, the responsible use of natural resources, wealth creation, and the effective prediction, prevention, and mitigation of natural hazards. This is achieved through collaboration with other experts and effective communication with the public.

As the geological organisation of choice for National Associations across Europe seeking representation within the EU, and for policymakers seeking expertise, we aim to be recognised globally through our international network of partnering organisations and respected as a federation steeped in values that sustainably balance the needs of all humanity with that of our planet.

Position and Salary

Title: Policy Officer

Salary range: €3,000-€3,200 monthly gross salary depending on experience

Line Manager: Executive Director

Type of contract: Full-time employee contract (initial 1-year contract)

Location: Brussels, Belgium

Role description

Key responsibilities:

- Implement social sciences and policy-related tasks in the EU-funded UPLIFT project.
- Support the implementation of other EU-funded projects as requested.
- Drive EFG's advocacy activities to amplify the voice of the geologist profession at the European level, in line with the Federation's strategy.
- Monitor and gather intelligence on policy developments relevant to geologists in sectors such as mineral raw materials, energy, water, soils, natural hazards mitigation or geological heritage.

- Provide regular briefings to management, the Board, members, and Panels of Experts on key developments and respond promptly to internal policy-related queries.
- Define and implement advocacy strategies to promote EFG's positions through interactions with EU decision-makers and other relevant stakeholders.
- Draft position papers, briefing notes, presentations, and other materials, and contribute to consultations by coordinating input from EFG member associations and expert groups.
- Coordinate the activities of EFG Panels of Experts, Task Forces, and other internal working groups.
- Build and maintain relationships with stakeholders and partners to enhance the organisation's reach and influence.
- Map relevant contacts and keep track of interactions for EFG's organisational history.
- Engage in joint advocacy activities with existing or new partner organisations.
- Represent EFG at conferences, workshops, stakeholder meetings, and other events, primarily in Brussels but occasionally elsewhere in Europe.
- Respond to requests from policymakers and journalists.

Supporting EFG Operations:

- Contribute content to EFG's communication channels, including newsletters, social media, and the website.
- Assist with the identification of EU-funding opportunities and contribute to project applications.
- Support the organisation of on-site and virtual events.
- As the staff member representing EFG in Brussels, support the organisation with minor logistical and administrative tasks upon demand.

Minimum requirements

- Master's degree in a relevant field, e.g. communication, political sciences or European studies.
- Ideally 2-3 years of relevant professional experience in a similar role, including advocacy-related activities.
- Background knowledge or experience in earth sciences, natural resources, or energy topics is an asset.
- A strong commitment to environmental protection and sustainable development.

Competencies required

- Strong knowledge of EU institutions and legislative processes.
- Understanding of legislation relevant to geology professionals in various sectors.
- Excellent interpersonal and networking skills, with the ability to work collaboratively in a team environment.
- Exceptional written and verbal communication skills tailored to political and diplomatic contexts, including excellent drafting and summarisation abilities.
- Ability to understand technical issues and translate them for a broader audience.

- Ability to develop and implement an EU communications strategy.
- Self-motivated and detail-oriented with a proactive approach.
- Strong organisational, time management, and multitasking abilities.
- Experience in organising physical and online events from inception to completion.
- Ability to identify advocacy opportunities and foster partnerships with stakeholders.
- Strong analytical and presentation skills.
- Ability to communicate clearly in English, verbally and in writing (level C1 or higher).
- Basic knowledge of French and/or Dutch is considered an asset.

Our offer

- Full-time employment in our office in Brussels, Belgium, under Belgian Law.
- Initial 12-months contract.
- Teleworking is possible 1-2 days per week, but regular office presence is a requirement.
- Full remote working is not possible.
- Benefits package, including lunch vouchers and 13th month.
- Positive working environment within a dynamic, international team.
- Occasional opportunities for travel within Europe for professional purposes.

How to apply

Please make sure that your application is in line with criteria outlined above and submit the following supporting documents by **5 October 2026** to info.efg@eurogeologists.eu with “**Policy Officer**” in the subject line:

1. A Curriculum vitae in English.
2. A Cover letter on how you can contribute to EFG and our EU-funded projects, and your vision on the contribution geologists can offer to society.
3. A language competence declaration following the six-point scale of the Common European Framework of Reference for Languages (CEFR).

Note: While we recognise the potential of generative AI tools in the workplace, we encourage applicants to share their unique perspectives and approach in their cover letters, avoiding overreliance on such tools.

EFG values **Diversity, Equity, and Inclusion** and strongly encourages candidates from diverse backgrounds to apply.

Please note that only shortlisted candidates will be contacted.

Start of contract: **January 2027**