

	FEDERATION EUROPEENNE DES GEOLOGUES EUROPEAN FEDERATION OF GEOLOGISTS FEDERACION EUROPEA DE GEOLOGOS	Number: N7 Issue: Draft 8 Date: May 2018
	REGULATIONS	Approval Authority
	Election of Officers	COUNCIL

1 OBJECTIVE

To define the process for the nomination and election of Officers of the European Federation of Geologists.

2 SCOPE

This Regulation covers the procedures for the nomination and subsequent election of Officers of the European Federation of Geologists. The Officers are President, Vice President, Secretary General, Treasurer and External Relations Officer.

The Board may be extended by the inclusion of up to two co-opted members, including the President Elect (see Regulation N9).

3 CALL FOR ELECTIONS

- 3.1 The President shall notify Council Members of posts that will be the subject of a forthcoming election and shall invite nominations for the vacant posts. These notifications shall be issued not later than 3 months before the date of the Council Meeting at which the elections will take place.
- 3.2 This notification shall include the means of voting (see 5.6 below).

4 NOMINATIONS

- 4.1 When an election has been called, a Supervisory Committee will be formed of the Officers whose terms have not lapsed and who are not standing for election and the Chairman of the Registration Authority. The Chairman of the Supervisory Committee shall be the President or Vice President (or, if both are standing for election, one of the other Officers) The Secretary General will notify the Full Members of the names of the Officers that form the Supervisory Committee.
- 4.2 A Full Member may nominate only one candidate for each vacant position.
- 4.3 Nominees shall be Members of Council, that is, an officially appointed delegate of one of the Full Members.
- 4.4 Nominees may also be Officers currently serving on the Board.
- 4.5 Each nomination shall be supported by a brief resume of the Candidate's experience and a statement as to their suitability for the post, a statement from the nominee that they are willing to stand for election as an Officer and his/her electoral proposals of the objectives and achievements for the period of their election.
- 4.6 Nominations, including the supporting information, are to be submitted in writing to the Office and received at least 4 weeks before the date of the Council Meeting at which the election of Officers is to be conducted. Nominations received after this date will not be accepted.
- 4.7 All nominations received will be acknowledged by the Office to the nominator.
- 4.8 The Supervisory Committee will review all nominations for admissibility.
- 4.9 The Supervisory Committee will notify the nominator of any nominations which are deemed inadmissible, with reasons, within one week after the closing date for nominations.
- 4.10 If the nominator disputes the ruling of the Supervisory Committee, the nominator shall notify the Committee within one week of being informed that the nomination is deemed inadmissible, with reasons.
- 4.11 The Supervisory Committee will consider the dispute and notify the nominator if the nomination is deemed admissible or not in the light of the information received.
- 4.12 The Supervisory Committee will issue a report detailing nominations and details of any disputed nominations to Council Members at least 1 week before the date of the Council Meeting at which the election of Officers is to be conducted. The details of any disputed nominations will include the case made by the nominator and the justification by the Supervisory Committee for their decision.
- 4.13 Nominees shall be present at the Council Meeting at which the election of Officers is to be conducted. Each nominee may address the Council Meeting in support of their nomination for election. Each nominee that chooses to address Council must do so using the working language of the EFG (English) and the address shall last no longer than 5 minutes.

5 ELECTIONS

- 5.1 When elections are reached on the Agenda, the Chairman of the Supervisory Committee shall declare the nominations for each post.
- 5.2 Council will approve the Supervisory Committee report before elections commence.
- 5.3 Full Members of the EFG shall be entitled to vote in the election of Officers. National Associations that are suspended, Associate Members and Observer Members shall not be entitled to vote.
- 5.4 The officially appointed delegates of Full Members shall together have one vote, that is one vote per country, in the election for each Officer.
- 5.5 A delegate of a Full Member will normally be present in person at the Council Meeting at the time of the election in order to register their vote.

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- 5.6 The Board may decide that the election is to be carried out by electronic means so that Full Members who cannot be present can record a vote. If electronic voting is to be used, this shall be notified to members with the call for nominations.
- 5.7 Votes will be secretly written on a voting slip by each country with voting rights or by electronic means if this method is in use.
- 5.8 The Supervisory Committee will count the number of votes for each candidate and the Chairman of the Supervisory Committee will announce the result.
- 5.9 In the case of a single outright winner, that candidate will be declared as elected.
- 5.10 In the case of there being more than one winner because of an equal number of votes for candidates, there will be a second vote between those equal candidates. Only those members present can vote in a second or subsequent vote.
- 5.11 The sequence of election is to be President followed in turn by Vice President, Secretary General, Treasurer and EU Delegate as appropriate.
- 5.12 The election of a candidate will render any other candidates from that country ineligible for any remaining vacant post.
- 5.13 A serving Board officer who is elected to another position will normally be expected to resign from the earlier position; the timing of this resignation is to be agreed by Council before the end of the meeting in which the election has taken place.