

	<b>FEDERATION EUROPEENNE DES GEOLOGUES</b> <b>EUROPEAN FEDERATION OF GEOLOGISTS</b> <b>FEDERACION EUROPEA DE GEOLOGOS</b>	Number: N1 Issue: Ver 7 Date: May 2018
	<b>REGULATIONS</b>	Approval Authority
	<b>Membership of the EFG</b>	<b>COUNCIL</b>

## 1 OBJECTIVE

To define the requirements and procedures for National Associations to become and remain Members of the European Federation of Geologists.

## 2 SCOPE

This Regulation covers the criteria for National Associations for becoming Members of the EFG and the procedures for application, acceptance (or rejection) of applications, and maintenance of Membership.

## 3 RELATED REGULATIONS

Reference should be made to the following related Regulations:

Regulation N2: Subscriptions and Fees for Members of EFG

Regulation N6: Financial Management

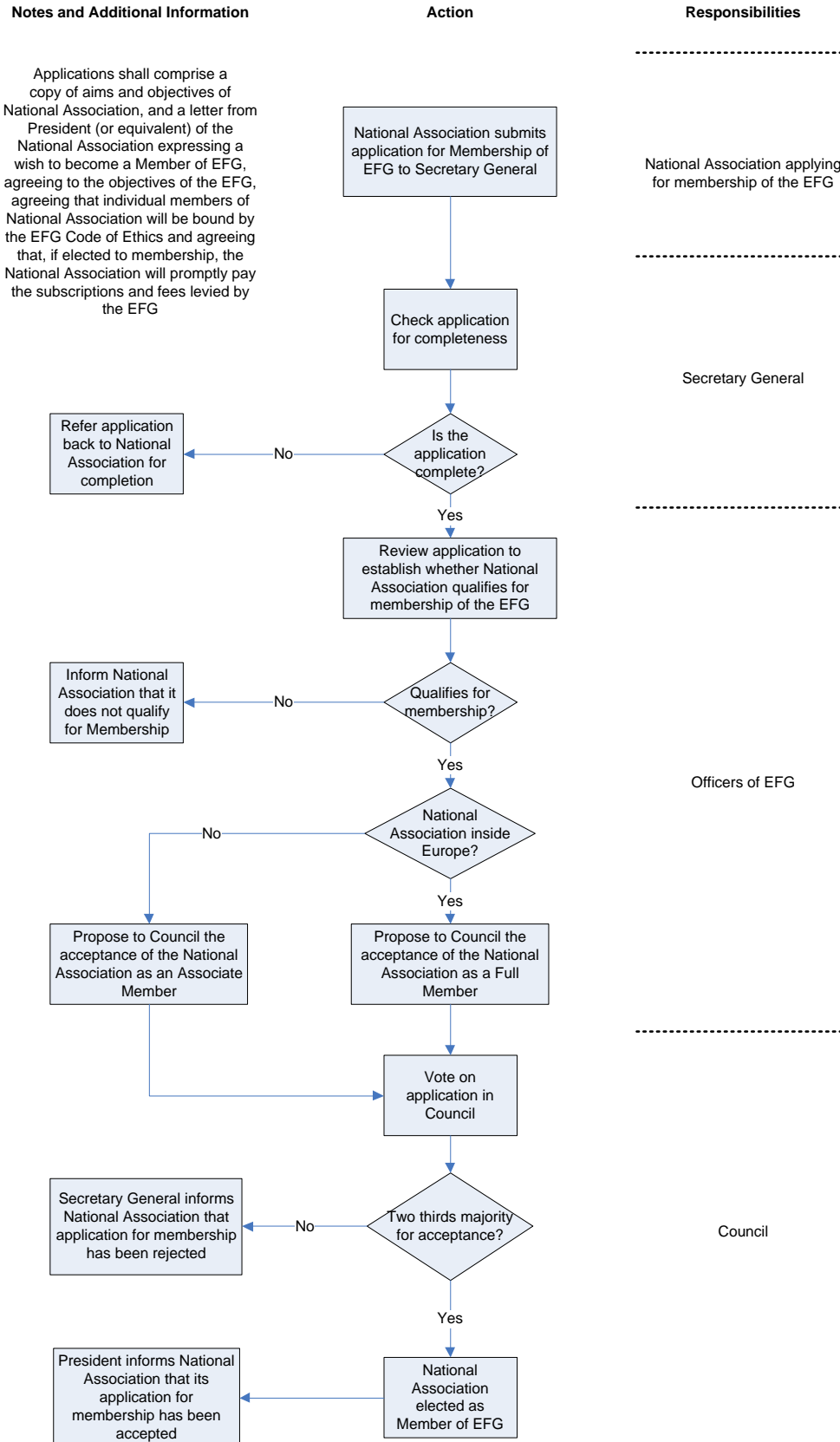
Regulation C2: Grievance and Disciplinary Procedures

## 4 CRITERIA FOR MEMBERSHIP

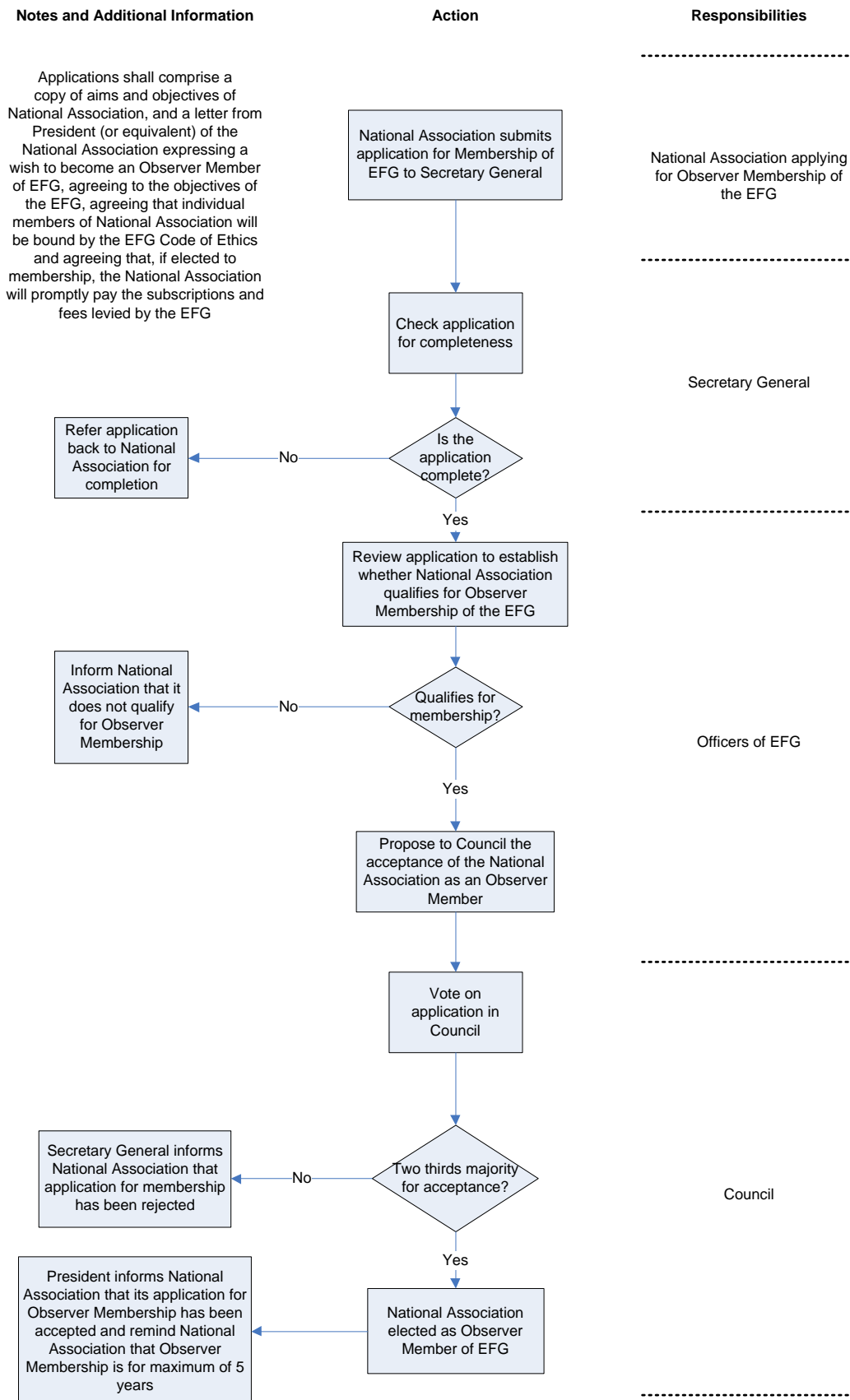
- 4.1 National Professional Organisations, National Professional Registers or National Organisations (National Associations) whose principal aims are the advancement and promotion of the profession of geology and the professional interests of geologists may apply to become Members of the European Federation of Geologists.
- 4.2 There are three grades of Member; Full Member, Associate Member and Observer Member.
- 4.3 National Associations are required to make an application to the EFG for membership and be accepted as a member by a vote in EFG Council. The requirements for membership are defined in Statutes (Article 5).
- 4.4 A Full Member is a National Association within an European Country.
- 4.5 An Associate Member is a National Association within a country outside Europe.
- 4.6 An Observer Member is a National Association within an European Country that is actively considering whether or not to apply to become a Full Member. A National Association may remain as an Observer Member for a maximum of five years following the acceptance by Council of their application to become an Observer Member. At the end of this five-year period, the Observer Membership will cease. At any time during this five-year period or extension, the National Association may apply to become a Full Member of the EFG. Organisations that have been Observer Members and have not been accepted as Full Members may reapply to become Observer Members.

## 5 PROCEDURES

### 5.1 Application for Full Membership and Associate Membership



## 5.2 Application for Observer Membership



### **5.3 Notification of Delegates and Observers by Members**

Full Members shall notify the Secretary General of the names and contact details of two officially appointed delegates and any persons that they wish to attend Council as observers. They shall provide this information to the Secretary General in writing immediately on being accepted as a Member and thereafter whenever the delegates or observers are changed or whenever requested to provide this information by the Secretary General.

Associate Members and Observer Members shall notify the Secretary General of the names and contact details of the delegates that they have each nominated to attend Council Meetings.

### **5.4 Resignation, Suspension and Expulsion of Members that are in default in payment of annual subscriptions**

- 5.4.1 Any member wishing to resign from the association shall inform Council by writing to the Secretary General. However, resignation only becomes formally effective at the end of the current financial year.
- 5.4.2 The Treasurer shall issue invoices to Members for payment of annual subscriptions and shall issue reminders regarding non-payment in accordance with Standard Operating Procedures (Regulation N6).
- 5.4.3 Any Full Member which has not paid all Member Fees due 4 weeks before a Council meeting shall be suspended and its voting rights withdrawn.
- 5.4.4 At this deadline, the Treasurer shall notify the Member of the non-payment and exclude the suspended members from fee calculations in accordance with the fee algorithm.
- 5.4.5 The suspended member is required to report to each summer Council meeting on the current national position and their plans to return to full member status. Council will review the status of all suspended members annually and decide continuation of the suspension or expulsion.
- 5.4.6 The reinstatement of a member will be made when all due fees are paid.
- 5.4.7 Reinstatement of any suspended member when all due fees are not paid will be subject to approval by Council.
- 5.4.8 The suspended member will continue to have a duty towards their EurGeol members and to EFG in supporting their professional development and any disciplinary actions needed (including notification to EFG of any such actions taken).
- 5.4.9 The individual EurGeols of a suspended member will pay their fees and provide their annual CPD information to the International Licensed Body.
- 5.4.10 If a suspended member is a National Licensed Body, the licence will be withdrawn immediately on the suspension and any collected fees will be remitted to the Federation.
- 5.4.11 The reinstatement of a National Licence would be subject to recommendation by the Registration Authority and approval by Council.
- 5.4.12 The National Vetting Committee of a suspended member will not be able to put forward any new EurGeols for election.
- 5.4.13 EurGeol members of a suspended member will have to continue to be a professional member of that NA for the purpose of maintaining their title (or transfer to membership of another NA if theirs ceased to exist);
- 5.4.14 EFG Council may create a Working Group to help any suspended Members to fulfil their financial obligations for reinstatement of membership.
- 5.4.15 Any member body that Council votes to expel will be informed of their expulsion by the Secretary General and their membership of the Association immediately ceased.

### **5.5 Disciplinary Action on Members for a breach of the Code of Ethics**

Council may take disciplinary action against Members who are found to be in breach of the Code of Ethics in accordance with Regulation C2, for example, for failure to enforce the Code of Ethics within its membership.

## **6 RECORDS**

The Secretary General shall be responsible for maintaining records regarding Members, delegates and observers, as follows:

- The applications received from National Associations that have applied to become Members of the EFG;
- A record of the Full Members, Associate Members and Observer Members of the EFG together with a list of those Members that are suspended; and
- The names and contact details for all delegates and observers nominated by the Members.

The Treasurer shall be responsible for maintaining records of the payments of annual subscriptions by Members in accordance with Regulation N6.