

	FEDERATION EUROPEENNE DES GEOLOGUES EUROPEAN FEDERATION OF GEOLOGISTS FEDERACION EUROPEA DE GEOLOGOS	Number: N2 Issue: Ver 9 Date: June 2013
	REGULATIONS	Approval Authority
	Subscriptions and Fees for Members of EFG	COUNCIL

1 OBJECTIVE

To ensure that the arrangements for collecting subscriptions and fees are defined in accordance with Section 5 of the Statutes.

2 SCOPE

This Regulation covers the procedures and concessions for subscriptions and fees payable to the EFG by Full Members, Associate Members and Observer Members.

3 RELATED REGULATIONS

Reference should be made to the following related Regulations:

Regulation N6: Financial Management

4 PROCEDURE

General

- 4.1 Members shall pay an annual subscription to the EFG to cover the operating costs of the Federation.
- 4.2 The operating costs of the EFG that are covered by the annual subscription are approved by Council and set down in Regulation N6.
- 4.3 The annual subscription payable by Members is reviewed annually by the Officers who will make a recommendation to Council for their approval (see Regulation N6).
- 4.4 The annual subscription shall be calculated by a formula related to the number of professional members in the National Association of the Full Member, the Gross National Product (GDP) of the member country.
- 4.5 The annual subscription is calculated according to the following formula:

$$AF_m = [\sum (M_n \times F_n)] GDP_m / GDP_{ave}$$

Where: AF_m = Annual fee due by Full Member m

M_n = Number of professional members of Association m in class n for the previous year

F_n = "per capita" fee to be paid for each member of class n

GDP_m = "Per capita" GDP of member m's country

GDP_{ave} = Average "per capita" GDP for all EU member countries.

European Federation of Geologists – Regulation N2 – Ver 9

4.6 Fee classes are defined in the following table:

Fee Class	Number of Members	Class Fee (Euros per Member)
1	<100	F ₁
2	101-500	F ₂
3	501-2000	F ₃
4	>2000	F ₄

4.7 The ratio of the consecutive “per capita” fees will be 1:2. That is:

$$F_1 = 2 * F_2 = 8 * F_4; F_2 = 2 * F_3 = 4 * F_4; F_3 = 2 * F_4$$

4.8 The value of F1 will be adjusted as required by the budget.

4.9 Professional geologists, full members, active geologists, teachers (university level) and research geologists shall be counted as members of a National Association in calculating the annual subscription.

4.10 Members of the National Association who are not European Geologists and who are resident outside Europe are not to be counted in calculating the subscription

4.11 Students, retired geologists (except EurGeol), associate members, corporate affiliates, teachers (school level) and the unemployed shall not be counted as members of the National Association in calculating the annual subscription.

4.12 The GDP value for each country on 1st January will be obtained annually from published sources for calculating the annual subscription.

4.13 The number of members upon which the calculation will be based will be the number as at 31st October. Each Full Member shall provide the numbers in writing to the Secretary General not later than 1st December annually. If these figures are not provided the number used will be the last figures provided by the Full Member increased by 10%.

Full Members that are Licensed Bodies

4.14 In addition to paying the Member Fees annually National Licensed Bodies shall pay to the EFG the annual subscription for every European Geologist within its membership. The annual fee for each European Geologist set by Council is collected by the Licensed Bodies (regulation E7) who may retain 15% of the fee to cover their collection and handling costs. Any National Licensed Body which has >30% of their members holding the European Geologist title may retain an additional 0.15% of the annual fee for every 1% over 30% of European Geologist as members.

4.15 The EFG shall be notified before the 1st December every year of the number of new applications and the number of annual registration fees that have been collected by the National Licensed Body in the year to a date that is agreed and fixed for each Licensed Body and recorded in the licence. The National Association shall then be invoiced by the EFG.

Associate Members

4.16 Associate Members shall not be required to pay an annual subscription.

Observer Members

4.17 Observer Members shall not be required to pay an annual subscription.

Reduction of the annual fee

European Federation of Geologists – Regulation N2 – Ver 9

- 4.18 National Associations introducing new sponsors or advertisers to the EFG, will benefit from a reduction of their annual fee in accordance with the following conditions:
- a) The reduction in the National Association annual membership fee will amount to 50% of the yearly value from a new sponsorship or advertising contract. A new sponsor is one which has not previously been a sponsor of the EFG.
 - b) The fee reduction will not be applied until a contract with a new sponsor or advertiser has been signed and the sponsorship or advertising fee for the first year has been received by the EFG
 - c) If, on the 4th anniversary of the signing of the original contract, the sponsor or advertiser has been retained for the whole period of 4 years, a further fee discount amounting to 50% of the annual sponsorship or advertising payment in that year will be applied.
 - d) If the National Association has already paid its fee by the time the sponsor or advertiser payment has been received (as in b) above), the discount will be applied to the fee in the following year. The same will apply in the case of discounts falling due on the 4th anniversary.
 - e) The maximum fee discount in any one year is 100% of the National Association fee. In the event that the calculated discount (50% of annual sponsorship or advertising income from one or more sponsors or advertisers) exceeds the yearly member fee, the balance of the discount will be applied to the membership fees in the second and subsequent years until the full discount has been applied whether or not the sponsor is retained for more than one year.

5 RECORDS

The Treasurer shall be responsible for maintaining the following records related to the calculation and payment of annual subscriptions and licence fees:

- The data used for the calculation of annual subscriptions and licence fees;
- The actual values for annual subscriptions and licence fees for each Member of the EFG;
- Copies of invoices submitted to Members related to payment of annual subscriptions and licence fees; and
- Records of the amounts paid by each Member related to annual subscriptions and licence fees.